

What types of documents do I need to take out vehicle finance for my business?

Finance

ABN Holders

Firstly, you will need to confirm that:

- You are an ABN holder.
- The financed vehicle will be used predominantly for commercial purposes (i.e. more than 50% for business use).

Proof of Identity

Sole Trader (the below ID types required for the Sole Trader)

<u>Partnership</u> (the below ID types required for each individual partner)

<u>Company</u> (the below ID types required for beneficial owners and guarantors)

<u>Trusts</u> (the below ID types required for Individual Trustee's, Appointors of the Trust, and guarantors)

- Driver's license
- Passport or Proof of age card

One of the following

- Valid Medicare Card
- · Valid Credit/Debit card
- Valid Veteran card

A copy of Driver's License is also required for individuals signing on behalf of the company (i.e. Director and/or Secretary).

Proof of Residence

Sole Traders, Partners and guarantor's to company or Trust applications are required to provide proof of residence only if listed as Home Owners. A Rates Notice will be required.



Financial Information

You will need to confirm your entity is actively trading. Please be prepared to provide at least two of the documents specified in the table below:

Document	Period	Time from Application
Externally prepared financial statements (This is our preferred document where available)	1 Financial Year	< 18 Months
Bank Statements	2 Months	< 2 Months
Income tax return for sole trader, partnership or company	1 Financial Year	< 18 Months
Personal income tax return for a partnership, evidencing the income distribution from the partnership income tax return	1 Financial Year	< 18 Months
Business Activity Statement lodged with the ATO, evidenced by a lodgement receipt	1 trading period	< 6 Months
ATO Tax Agent portal report for a trading period, generated by a registered tax agent	1 trading period	< 6 Months
Information from the applicant's accountant confirming that the applicant is actively trading	N/A	< 2 Months

Please note; at our discretion TFS may ask for (i) additional information as part of the assessment process, and / or (ii) supporting guarantees as applicable.

Trust Applications

Please note that for Trust Applications, and where a Trust is associated via beneficial shareholding, you are required to provide a copy of the certified Trust Deed, or TFS Anti Money Laundering Form which will be provided to you by your Business Manager and is to be completed by your accountant.